

Minutes
Maine Association of Health Care Quality

DATE:	April 23, 2010
ATTENDANCE:	Jeff Gregory, Beth Dodge, Sue Wilcox, Jennifer Charrette, Paula Dustin, Joanne Fuller, MaryAnn Johnson
ABSENT:	Cheryl Roberts
RECORDER:	J. Charrette
NEXT MEETING:	May 14, 2010 2:30 p.m.

PURPOSE: To support professional growth, development, and education of healthcare quality management professionals

SUMMARY

HOMEWORK:	<p>M. Johnson:</p> <ol style="list-style-type: none"> 1. Research updates to articles X, XI and XII of the MAHQ Bylaws. 2. Update MAHQ membership application/renewal form to include space for NAHQ membership number after bylaws revision approved.
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RECOMMENDATIONS AND ACTION PLANS

<i>Suggestion/Action/Recommendation</i>	<i>Who is Responsible</i>	<i>Target Date</i>	<i>Status</i>
1.Call to Order	All	N/A	Agreed
2. Review and approval of minutes	All		Accepted as submitted
Regular/Old Business			
3. Treasurer's Report			
4. Membership Updates			
5. Education Report			

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<p>6. New/Other Business</p>	<p><u>MAHQ Bylaws</u></p> <p>Articles of the MAHQ bylaws were reviewed. Proposed updates include:</p> <ul style="list-style-type: none"> - Annual membership dues shall be payable in January of each year and are good through December of that year (12 months). - Current NAHQ members are eligible for a MAHQ membership discount of 30%. - MAHQ communications shall come from the President or his/her designee. - President-elect shall serve on the Bylaws committee. - Immediate past president shall serve as chairperson of the bylaws committee. - Treasurer shall coordinate an internal audit every other year, mid-term. - The Newsletter committee to be renamed the communications committee and accept the responsibility for maintaining the Association website. <p>MaryAnn Johnson agreed to research any updates that may be required within articles X, XI and XII.</p> <p>Attachments to the bylaws to be reviewed in detail at the next meeting.</p>	<p>5/14/10</p>	<p>MaryAnn to update MAHQ membership application/renewal form to include space for NAHQ membership number.</p> <p>MaryAnn to research updates for articles X, XI, XII.</p> <p>All Board members</p>
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			to review attachments at next Board meeting.
8. Newsletter	Sue Wilcox agreed to draft an article about the March educational program. Jennifer and Cindy to compile next issue.	No dates given	Jennifer Charrette and Cindy Bridgham to compile next issue of the newsletter. Sue Wilcox to draft an article.
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