

**MAHQ BOARD OF DIRECTORS MEETING
MaineGeneral Medical Center
July 6, 2010**

ATTENDING: Paula Dustin Jennifer Charrette, JoAnne Fuller, Paula, Sue Wilcox, Beth Dobbs, Lisa Simm

GUESTS:

EXCUSED: Jeff Gregory , Cynthia Bridgman

I. CALL TO ORDER

The meeting was called to order at 11:00a.m.

II. MINUTES OF THE PREVIOUS MEETINGS

N/A

III. OLD BUSINESS

- A. **Bylaws** – Jennifer Charrette distributed the bylaws and she will make final edits and distribute to the group so that we can finalize at our August board meeting.

IV. NEW BUSINESS

A. Call for Nominations–

Paula reminded people that we will need to solicit nominations for next years President – Elect and Member –At-Large. The nominating committee will do this in the next couple of months. We will also be looking for a Program Chair for next year.

- B. President's attendance to NAHQ** – Paula announced that she would not be able to attend NAHQ to represent our state association this year. She proposed that the

President Elect attend, in her place. Jen Charrette agreed to attend in Paula's place.

VOTE

C. NAHQ Scholarships –

There were three applicants for the scholarships to the Fall NAHQ conference. A decision was made to narrow down to the two applicants who met all the criteria and who also committed to taking the CPHQ preparation course. The Board felt that promoting certification is an important thing. The two remaining candidates had qualifications that were very good and they had contributed equally to the success of our state association. The Board asked the Treasurer if we could possibly afford to send both applicants this year and in fact the Treasurer confirmed that we had the funds to do this. Therefore Jeff Gregory and Sue Wilcox will be attending the NAHQ conference with MAHQ scholarship funds. **VOTE**

C. Secretary

Lisa is new in her role, filling in for Bill Zuber who has moved on.

D. Program Committee –Beth shared that the Program Committee is looking at October 7th and 8th

in Freeport for the annual conference. The Conference name is Quality and Safety in a Reformed Healthcare system. There was a brief discussion regarding vendors and there will be a board meeting the evening of the 7th.

E. AGENDA ITEMS FOR FUTURE – next meeting will be

August, 11, 2010 at 2:00 pm

Bylaw approval
Nominations
Annual Meeting Prep.

E. ADJOURNMENT

There being no other business to come before the Board, the meeting was adjourned at 11:40 a.m.

Respectfully submitted, Lisa Simm MBA, RD, CPHQ, CPHRM